

Classroom Observation Tool

Introductory script for OBSERVERS and COACHES

In line with the effective implementation of the Competence-based Curriculum, many approaches have been suggested for teachers. Learning through Play is one of those approaches.

My name is [NAME] and I am working with Right To Play to learn about the teaching practices you use in your classroom and how to improve Right To Play’s teacher training program. I would like to sit quietly in the back of the class and observe your lesson. I won’t interrupt any of your activities but **just silently observe**. I am not here to EVALUATE your performance. I am simply interested in the way lessons work in schools. Please carry out your class as if I was not here! I will write down your name, but the results will not be linked to you personally. This will only be used to allow me to find you when I visit your class again. If you think I should not join today’s session, please let me know. I will try to find another class. **Could I sit in your class?**

Full Name of Observer (RTP):			
If the observer is not from RTP	Institution:	Position:	
Full Name of Teacher:			
Sex of Teacher (F or M):			
Province:			
District:			
Sector:			
Subject			
Grade Level	P1 – P2 – P3		
Class			
Unit:			
Lesson:			
Name of School:			
Date of Classroom Visit:			
Time (AM / PM):	Start time:	End Time:	
Total # of learners registered in class:	M	F	T
Total # of learners present in class on day of observation:	M	F	T
Ask teacher the # of children with disability registered in class:	M	F	T
Ask teacher the # of children living with disability present on day of observation:	M	F	T

Type of disabilities of children registered in class:			
Ask teacher the # of children with other special education needs registered in class:	M	F	T
Ask teacher the # children living with other special education needs present on day of observation:	M	F	T
Type of special education needs of children enrolled in class:			
Has the teacher taken part in the 'Learning through Play: A CPD Certificate Course for Lower Primary Teachers' in the past month?	YES or NO		
If yes, what is the highest level reached? M: Module U: Unit	M1 U1 M1 U2 M1 U3 M1 U4 M1 U5 M2 U1 M2 U2 M2 U3 M2 U4 M2 U5 Graduated		
If yes, has the teacher completed the unit assignments?	YES or NO		
If yes, did the teacher attend/participate in the most recent COP meeting on Learning through Play?			
If no, why is the teacher not taking part in the Learning through Play course?			

Indicator 1: Preparation of LTP learning experience		Check no or yes		NOTES
		NO	YES	
01	Did the teacher prepare a lesson plan with a clear instructional objective?			
02	Did the teacher plan a Learning through Play activity?			Select all that you observed: a. Child-directed Play b. Guided Play c. Teacher-directed Play

03	<i>If answer to previous question is YES:</i> Did the Learning through Play activity connect to the instructional objective?			
04	Did the teacher prepare relevant/adequate teaching and learning materials connected to the learning objective?			Please list any materials used: If the answer is NO, why were the materials not adequate/relevant?
ADDITIONAL COMMENTS:				
Indicator 2: Teachers engaging with learners in the context of play		Check no or yes		NOTES
		NO	YES	
05	Does the teacher demonstrate and guide all learners on how to engage with the material during the teaching and learning process?			
06	During the teaching and learning process, does the teacher move around the room and ask open-ended questions during the lesson?			If the teacher does not move around the room, what is the teacher doing during the teaching and learning process? Write 1 or 2 examples of questions you heard the teacher use, if any:
07	Does the teacher respond to difficult learner behavior in a respectful way? (i.e., acknowledge feelings, set limits, review expectations & give choices, does NOT shame, embarrass/hurt the learner physically/emotionally)			Record an example of how the teacher managed difficult learner behaviour.
08	Does the teacher demonstrate a positive rapport with learners?			
09	Does the teacher react negatively to challenging behaviours to discipline children? (i.e, shouting or corporal punishment)			
ADDITIONAL COMMENTS:				
Indicator 3: Active engagement and learning strategies		Check no or yes		NOTES
		NO	YES	
10	Does the teacher give time for all learners to interact with the teaching and learning materials?			

11	Does the teacher use small groups or pairs during teaching and learning activities?			
12	Does the teacher give opportunities to all learners to ask questions during the lesson?			
13	Does the teacher support all learners to make connections to learning from other lessons or information they know?			
ADDITIONAL COMMENTS:				
Indicator 4: Child agency and collaboration in the Learning through Play learning process		Check no or yes		NOTES
		NO	YES	
14	Does the teacher share the learning objective(s) of the lesson with all learners?			If yes, how does the teacher share them? <ul style="list-style-type: none"> <input type="checkbox"/> Writing on blackboard <input type="checkbox"/> Telling learners <input type="checkbox"/> Writing on blackboard and telling learners
15	Does the teacher give opportunities to all learners to make decisions about the Learning through Play experience?			
16	Does the teacher give opportunities to all learners to talk, ask each other questions, and reflect on their learning during and at the end of the lesson?			
ADDITIONAL COMMENTS:				
Indicator 6: Gender and inclusion		Check no or yes		NOTES
		NO	YES	
17	Do all girls and boys have equal opportunities to participate in all aspects of the lesson?			
18	Do learners with disabilities and other special education needs have equal opportunities to participate in all aspects of the lesson?			Please note if there are no children with disabilities and other special education needs present in class.
ADDITIONAL COMMENTS:				

Observer's reflections (Only answer this question if you are an observer visiting the classroom for monitoring purposes)

1. What went well in this lesson? What could have gone better in this lesson?

Teacher's Reflections:

1. What does the teacher think went well in this lesson? What does the teacher think could have gone better in this lesson?

2. What will the teacher do to improve their future lessons?

Coaches Reflections (If helpful, you can use these questions to guide your Coaching conversations with the teacher)

Teacher's Learning through Play Goal:

1. REINFORCEMENT FEEDBACK: What went well in this lesson?

2. REINFORCEMENT FEEDBACK: What went well in relation to the teacher's goal?

3. DEVELOPMENT FEEDBACK: What can be improved to help the teacher achieve their goal?

4. OTHER FEEDBACK: What other feedback would you like to share, if any (reinforcement or development)?
