

Generation Global : Getting started kit





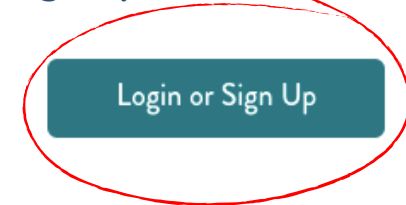
ACTION 1: Create an account on the Teacher Portal

STEP ①

Go to our website generation.global

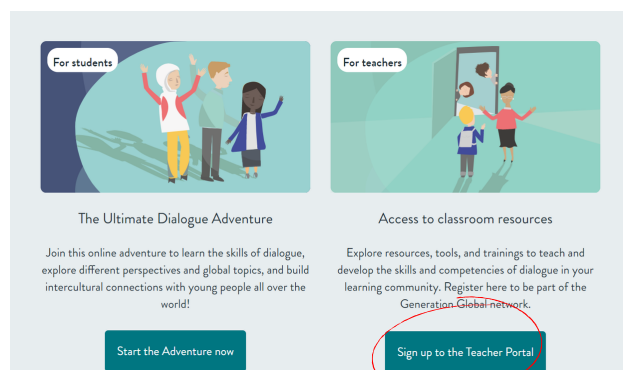
STEP ②

Tap the "Login or Sign Up" button at the top right of the page



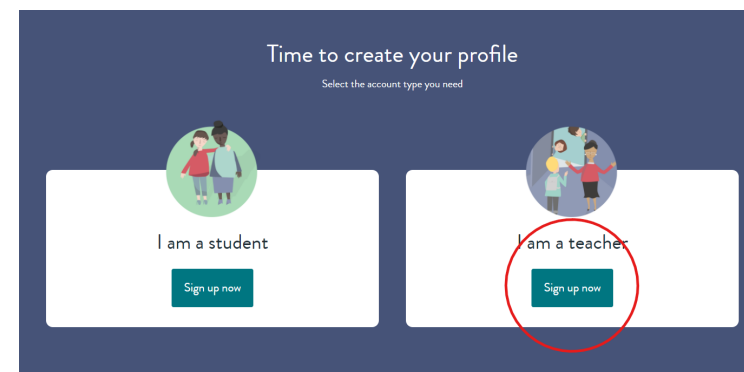
STEP ③

Next, on the column "For teachers", click on the button "Sign up to the Teacher Portal"



STEP ④

Then click on "Sign up now" under "I am a teacher":





ACTION 1: Create an account on the Teacher Portal



After Step 4,

You will access our registration form. Make sure to enter your correct email address, as you will receive an email with a link to confirm your account and set a password.

If you encounter any issues, please [send us a request](#) through our Support Centre.



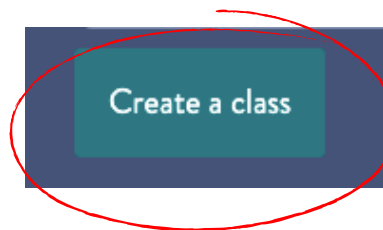
ACTION 2: Create a class

STEP ①

Login to your account
and go to your
[Teacher Dashboard](#)

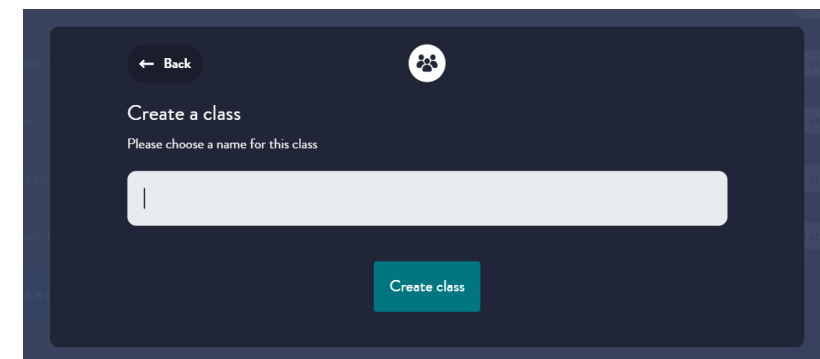
STEP ②

Tap the "Create a class" button on your Teacher Dashboard



STEP ③

You will be asked to choose a name for the class. Type a name for the class and click on "Create a class"



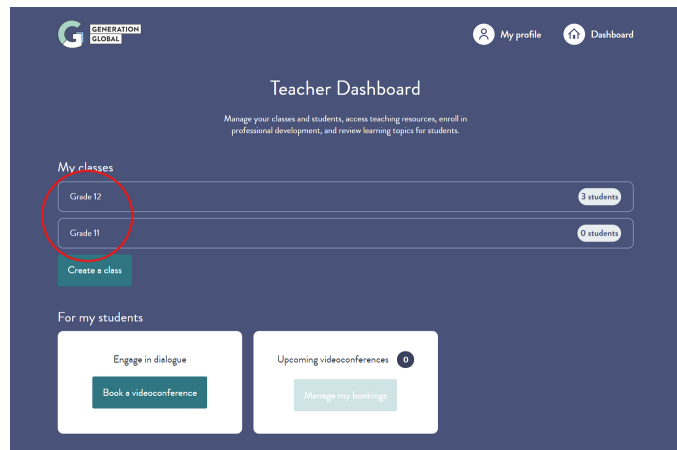


ACTION 3: Add students to your account



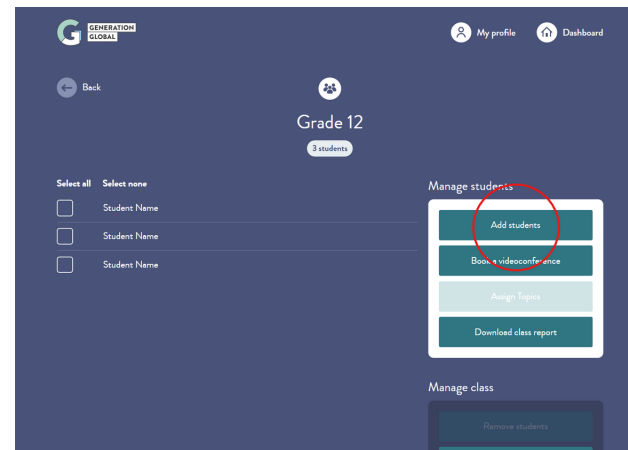
STEP ①

Click on the class you would like to add students to



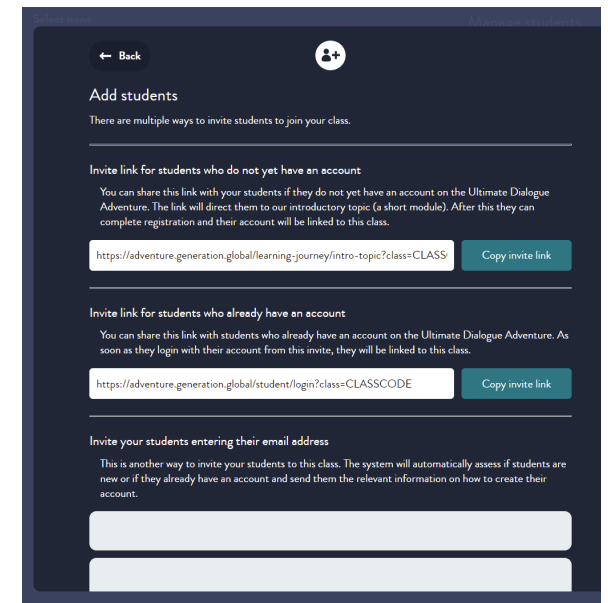
STEP ②

Once you have entered the class, click the button "Add students" in the right sidebar



STEP ③

Next, a popup will appear with different options for inviting students



Log in to the Teacher portal [here](#)



ACTION 3: Add students to your account



Please Note

On Step 3, There are three main options you can use to invite students.

1. Invite link for students who do not have an account

You can share this link with your students (via email, or Whatsapp, or any other messaging platform) if they do not already have an account on the Ultimate Dialogue Adventure. When they click on the invite link, they will be sent to the beginning of the Learning Dojo. After a short module they will be able to create their account.

2. Invite link for students who already have an account

You can share this link with your students (via email, or Whatsapp, or any other messaging platform) if they already have an account on the Ultimate Dialogue Adventure. As soon as they login to their account from this link, their account will be linked to your class.

3. Invite your students entering their email address

If you know your students' email addresses, you can manually enter them in this form. When you press "Send invites" at the bottom, the site will automatically assess whether students have an account on the Ultimate Dialogue Adventure or are new, and send them the relevant information via email.



ACTION 4: Download teaching resources

STEP ①

Login to your account and go to your [Teacher Dashboard](#)

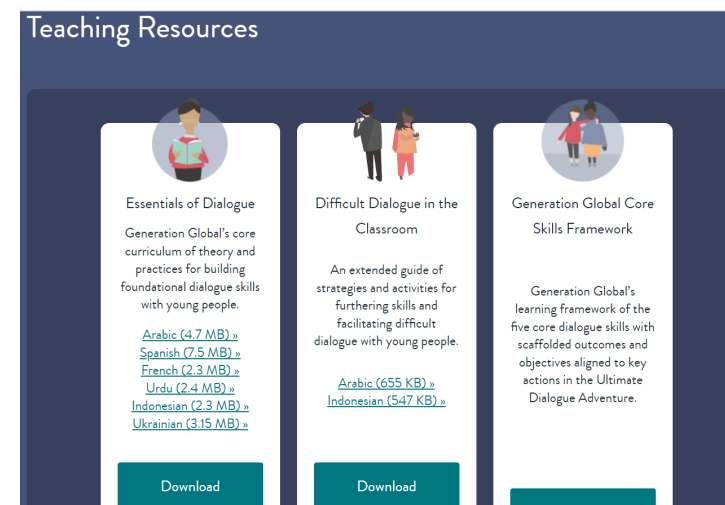
STEP ②

Click on "Download Materials" under the "Classes and Resources" section



STEP ③

Next, choose your preferred resource from the list of downloadable teaching resources

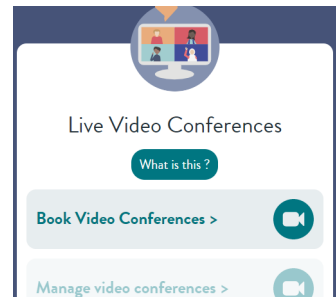




ACTION 5: Book into a video conference

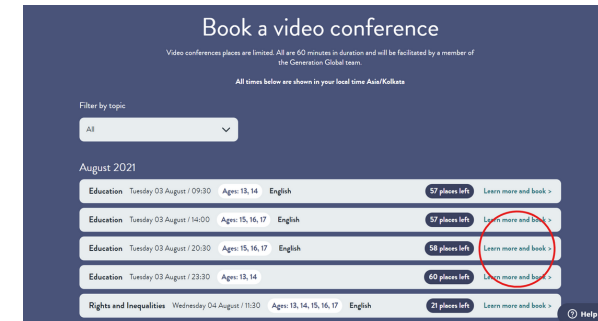
STEP ①

On your Teacher Dashboard, click on the "Book a video conference" button under the "Live Video Conferences" section



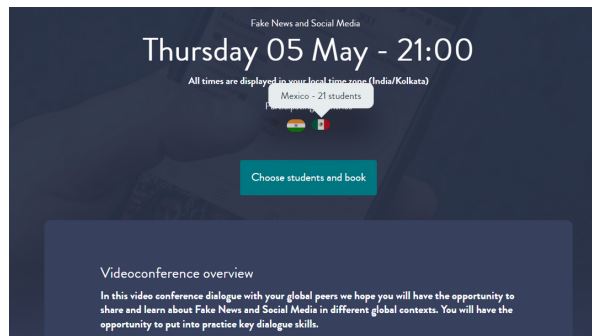
STEP ②

Next, a page will open listing all available slots for the available topics. Select the session you would like to book and click "Learn more and book".



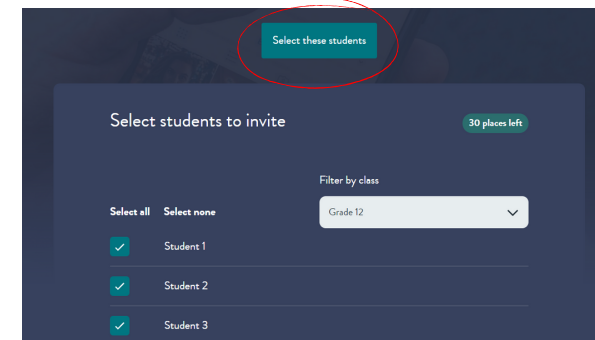
STEP ③

Next, you will see details of the video conference, including information about students already booked in from different countries, as well as an overview of the suggested dialogue prompts. Click "Choose students and book" to book in your students.



STEP ④

Once you have selected all students you want to invite to the video conference, click "Select these students"





ACTION 5: Book into a video conference



Please Note

Video conferences have a maximum of 60 places, so avoid booking more than 30 places to allow for a balanced and diverse video conference.

All times shown for video conferences are in the local time zone selected in your profile. You can learn more about changing the time zone set in your profile [here](#).

The video conference will be confirmed at least 7 days before the event date, or you will receive notification of cancellation if not enough students are booked in.

Once you book a video conference, you have access to the agenda which you can share with your students to prepare them for the video conference.

LET THE GLOBAL DIALOGUE ADVENTURES BEGIN!

① Log onto:

<https://generation.global/>



② Click on Login or Sign up now

③ Create an account

