**Question 1.**

**Introduction**

The policies and guidelines given serve both to encourage and extend the use of

electronic devices in constructive and educative ways as well as to limit and contain the possibilities of destructive or counterproductive instances

**Discuss what should be in a draft policy and what are the local issues at your school that would be a barrier to adoption**

1.Users are to receive instruction in the proper use of computers and the Internet through

classroom instruction.

The laptop or computer that students are being issued is an educational tool and

should only be used in that capacity

2.Students, in particular, may then use the Internet in a supervised school environment.

3.Student use of school computers, network, and Internet services is a privilege not a right. Students who violate the policy and/or rules may have their computer privileges revoked and may also be subject to further disciplinary and/or legal action

4.Protect your logon information from others. Do not use other users’ passwords.

5.Exercise good judgment.

6. Respect district property and be responsible in the use of the equipment. Do not destroy, modify or abuse the hardware or software in any way.

7. Do not delete or add software to district computers without permission.

8. Do not use district computers for illegal, harassing, vandalizing, inappropriate or indecent purposes.

9. Do not use the Internet to access or process pornographic or otherwise inappropriate material in concert with the district Internet Safety Policy. Notify an adult whenever coming across information or messages that seem inappropriate.

10. Be ethical and courteous. Do not send hate, harassing or obscene mail, discriminatory remarks, or demonstrate other antisocial behaviors