when we prepared note we using word process and to using prepared less plan, to using scheme of work and use some things .we teach we use words in our teaching and learning activities this will help us process words, not by chalks then, we want use personal computer which will be more convenient and to help teach how to typing in letter writing on computer and saving, we share our works online and discuss for progress and getting a rich document. To help typing your text you want to insert. When you want teach inserts the text