The tutor’s(teacher’s) role

* Strong guidance is needed on how to tackle project work at the outset in order to reduce the likelihood of students attempting to undertake overly ambitious projects;
* Project specifications should be more detailed than they would be in “face-to-face” teaching;
* Careful piloting and testing of proposed projects should be undertaken in advance of the first presentation of the relevant course in order to establish reasonable estimates of time required for successful student completion;
* Sample projects should be provided to indicate to students the scope of project expected, in order to help students, form a realistic picture of what they are expected to achieve;
* Course teams should be aware of the importance of a Project Guide (a document containing guidelines for undertaking the relevant project) and strive to make it as clear and as helpful as possible.

After this role of teacher also must know this

### It should be recognized that extra demands are made upon tutors both in terms of personal involvement and of time commitment in evaluating or assessing projects

### Managing the Project

Doing a collaborative project requires that you identify key learning issues and take assume responsibility for your own learning as you undertake an extended piece of work and time management is a key area. Begin the project as soon as possible once you have the brief and plan your time to ensure that you make steady progress and build in regular project team meetings.