

eAssessment Training: Add eAssessments

USER GUIDE

Version 1 | Sept 2018

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Introduction

Thank you for being part of this exciting initiative! This user guide will show you how to add eAssessments to the REB learning platform. You will be working within the “Course” section of this platform.

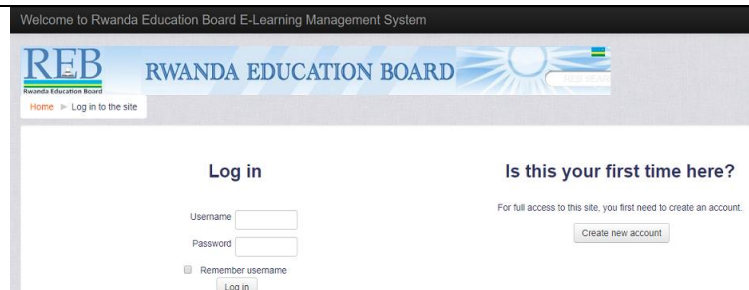
Step 1- Login

Click on this link to access the platform: <http://elearning.reb.rw/>

Sign in by using your username and password provided to you by your administrator.

Click on the “**Log in**” button.

Make sure that your profile has special editing rights so that you can add new information to the system. You should have a ‘Teacher’ role in the system.



Welcome to Rwanda Education Board E-Learning Management System

REB RWANDA EDUCATION BOARD

Home > Log in to the site

Log in

Username

Password

Remember username

Is this your first time here?

For full access to this site, you first need to create an account.

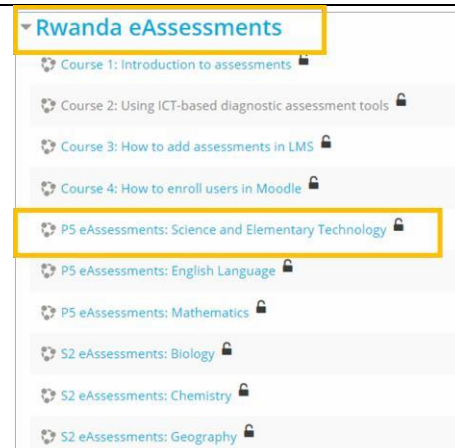
Step 2- Find your category and course

Once you have logged in, you will see a menu of all the courses on the platform. Look for a category that says: **Rwanda eAssessments**.

Underneath this category you will see all the different courses. Click on the course where you would like to add your eAssessment.

For example:

P5 eAssessments: Science and Elementary Technology



▼ **Rwanda eAssessments**

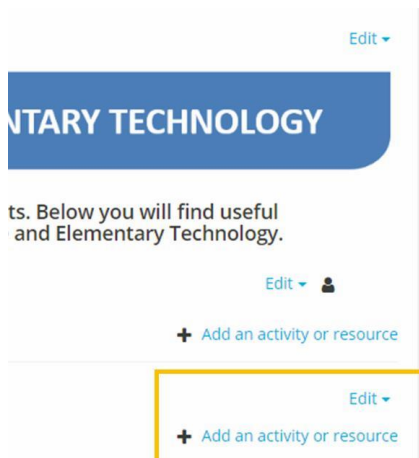
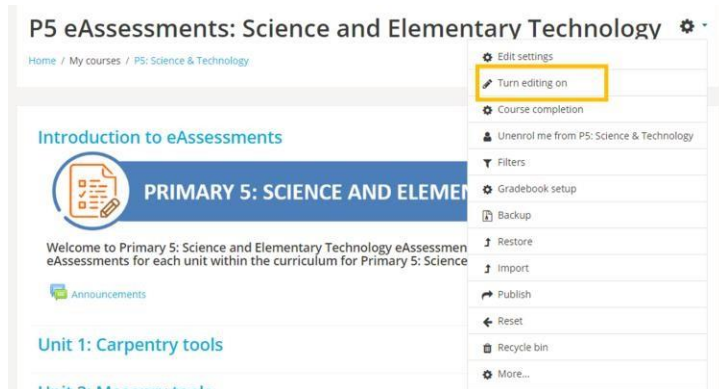
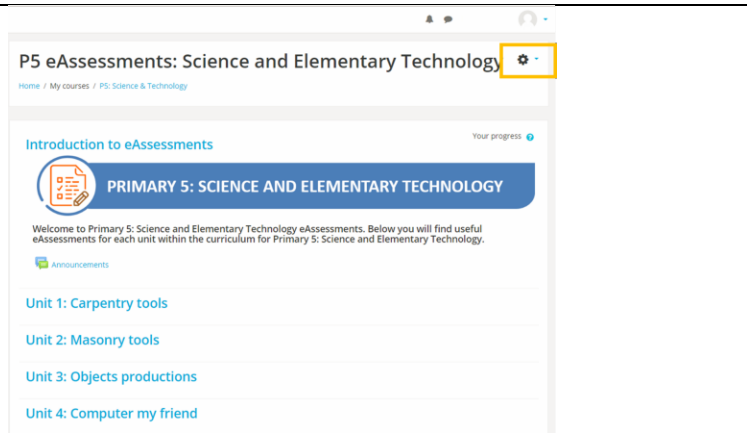
- Course 1: Introduction to assessments
- Course 2: Using ICT-based diagnostic assessment tools
- Course 3: How to add assessments in LMS
- Course 4: How to enroll users in Moodle
- P5 eAssessments: Science and Elementary Technology**
- P5 eAssessments: English Language
- P5 eAssessments: Mathematics
- S2 eAssessments: Biology
- S2 eAssessments: Chemistry
- S2 eAssessments: Geography

Step 3- Turn editing on

Once you have clicked on the course you will see a page that looks like this. You will need to turn editing on to edit this page.

To make sure that the editing settings are on, click on the black wheel icon in the top right-hand corner of the page and then click on “**Turn Editing On**”

You will now see there are new black icons that appear on the page. This means editing is on.



Step 4- Select quiz activity

Find the area in the curriculum where you would like to add your assessment.

Click on the link that says “**Add an activity or resource**”.

You will now see a menu. Click on the “**Quiz**” option and then click on the “**Add**” button.

The screenshot shows a curriculum editor interface. At the top, there are two units: "Unit 1: Carpentry tools" and "Unit 2: Masonry tools". Each unit has an "Add an activity or resource" button. A third "Add an activity or resource" button is highlighted with a yellow box. Below this, a dialog box titled "Add an activity or resource" is open. The dialog box has a left sidebar with "ACTIVITIES" and "RESOURCES" sections. The "Quiz" option is selected and highlighted with a yellow box. The main area of the dialog box contains text describing the quiz activity and a list of use cases. At the bottom of the dialog box, the "Add" button is highlighted with a yellow box.

Unit 1: Carpentry tools Edit + Add an activity or resource

Unit 2: Masonry tools Edit + Add an activity or resource

Edit + Add an activity or resource

Edit + Add an activity or resource

Add an activity or resource

ACTIVITIES

- Assignment
- Chat
- Choice
- Database
- External tool
- Feedback
- Forum
- Glossary
- Lesson
- Questionnaire
- Quiz**
- SCORM package
- Survey
- Wiki
- Workshop

RESOURCES

The quiz activity enables a teacher to create quizzes comprising questions of various types, including multiple choice, matching, short-answer and numerical.

The teacher can allow the quiz to be attempted multiple times, with the questions shuffled or randomly selected from the question bank. A time limit may be set.

Each attempt is marked automatically, with the exception of essay questions, and the grade is recorded in the gradebook.

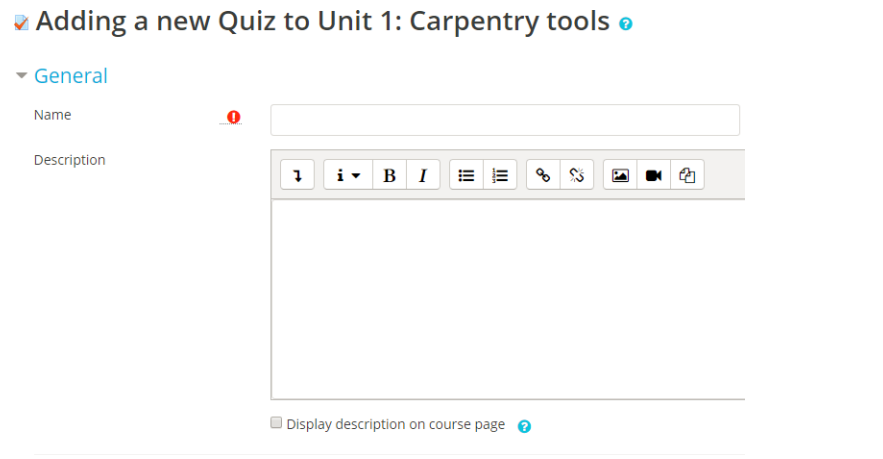
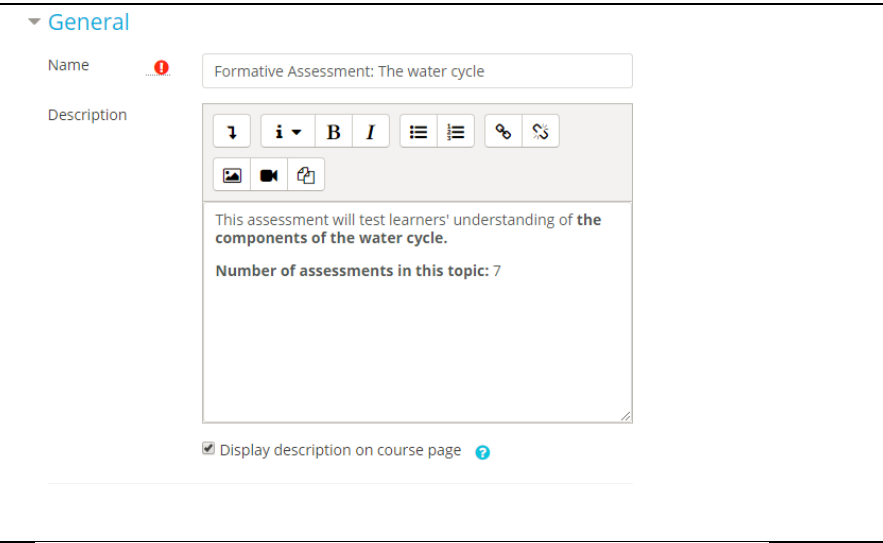
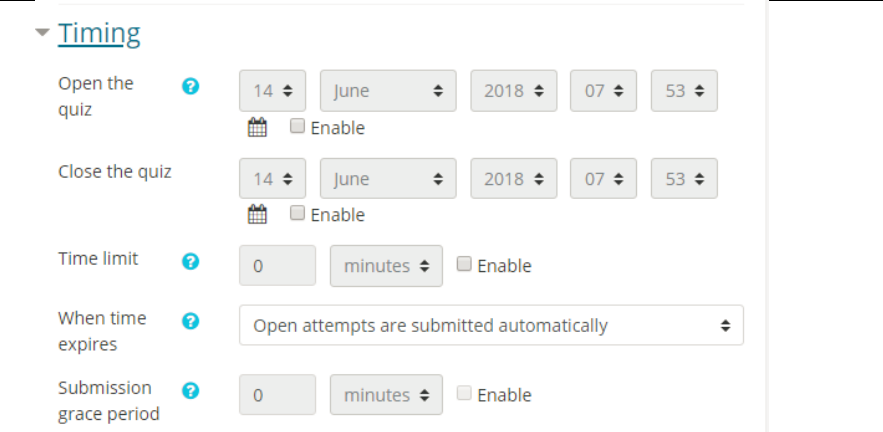
The teacher can choose when and if hints, feedback and correct answers are shown to students.

Quizzes may be used

- As course exams
- As mini tests for reading assignments or at the end of a topic
- As exam practice using questions from past exams
- To deliver immediate feedback about performance
- For self-assessment

Add Cancel

Step 5- Quizsettings

<p>Once you have clicked on the “Add” button you will be taken to a page that looks like this. This is where you will add the settings for your assessment such as the name of the assessment, a description, how you would like the grades to work, etc.</p>	 <p>Adding a new Quiz to Unit 1: Carpentry tools</p> <p>General</p> <p>Name ! <input type="text"/></p> <p>Description</p> <p><input type="checkbox"/> Display description on course page</p>
<p>Name and description Give your eAssessment a name and a description. Make sure that you always name your assessments in the same way so that there is consistency.</p> <p>The eAssessments in the system are current named like this: Formative Assessment: What the assessment is about</p>	 <p>General</p> <p>Name ! <input type="text" value="Formative Assessment: The water cycle"/></p> <p>Description</p> <p>This assessment will test learners' understanding of the components of the water cycle. Number of assessments in this topic: 7</p> <p><input checked="" type="checkbox"/> Display description on course page</p>
<p>Timing This setting allows you to make the assessment available for a set period of time. For the eAssessments we have left this section blank so that eAssessments can be accessed at any time.</p>	 <p>Timing</p> <p>Open the quiz ? <input type="text" value="14"/> <input type="text" value="June"/> <input type="text" value="2018"/> <input type="text" value="07"/> <input type="text" value="53"/> <input type="checkbox"/> Enable</p> <p>Close the quiz <input type="text" value="14"/> <input type="text" value="June"/> <input type="text" value="2018"/> <input type="text" value="07"/> <input type="text" value="53"/> <input type="checkbox"/> Enable</p> <p>Time limit ? <input type="text" value="0"/> <input type="text" value="minutes"/> <input type="checkbox"/> Enable</p> <p>When time expires ? <input type="text" value="Open attempts are submitted automatically"/></p> <p>Submission grace period ? <input type="text" value="0"/> <input type="text" value="minutes"/> <input type="checkbox"/> Enable</p>

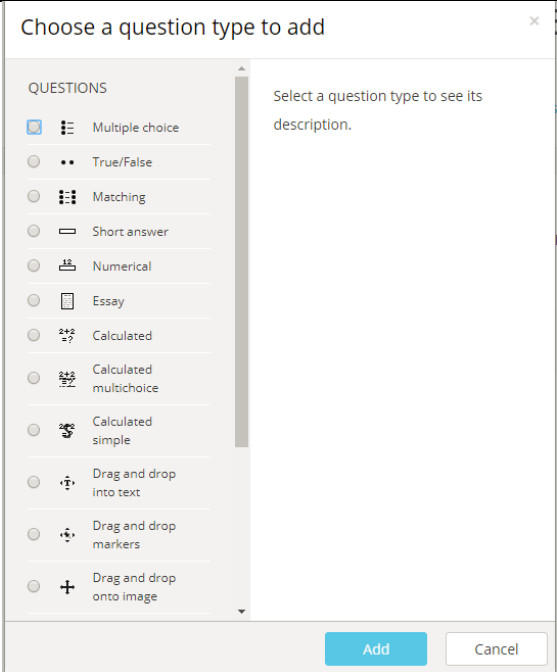
<p>Grade</p> <p>The “Grade to pass” setting allows you to determine what grade your learner needs to obtain to pass. For example, if the eAssessment is out of 10 you could say that they need 8 marks to pass. Fill in these details in the “Grade to pass” box.</p> <p>You can decide how many times a learner can take the eAssessment by selecting an option from “Attempts allowed”.</p> <p>If you allow a learner to work through an eAssessment more than one time, you can decide which grade should count as their final result by selecting one of the options under “Grading method”.</p>	<p>▼ <u>Grade</u></p> <p>Grade category ⓘ <input type="text" value="Uncategorised"/></p> <p>Grade to pass ⓘ <input type="text" value="0.00"/></p> <p>Attempts allowed <input type="text" value="Unlimited"/></p> <p>Grading method ⓘ <input type="text" value="Highest grade"/></p> <hr/>
<p>Layout</p> <p>Using the layout setting you can decide how you want to display your questions. You can have one question per page or all questions on one page.</p> <p>For our current eAssessments we have selected the “Never, all questions on one page” option.</p>	<p>▼ <u>Layout</u></p> <p>New page ⓘ <input type="text" value="Never, all questions on one page"/> <input type="checkbox"/> Repaginate now</p>

<p>Question behavior Using this setting you can decide if you would like the answers that you have given for a question to be in a different order each time the learner takes the eAssessment. For example, in a multiple choice question the answers will be shuffled.</p> <p>The “How questions behave” setting helps you decide when the learner should receive feedback on an answered question. Should it be immediately or only after they have completed the whole eAssessment?</p> <p>For our current eAssessments we have selected the “Immediate feedback” option.</p>	<p>▼ Question behaviour</p> <p>Shuffle within questions <input type="button" value="Yes"/> ▾</p> <p>How questions behave <input type="button" value="Immediate feedback"/> ▾</p>		
<p>Review options Use the setting seen on the image to set your review options.</p>	<p>▼ Review options ?</p> <table border="0"> <tr> <td> <p>During the attempt</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> The attempt ? <input checked="" type="checkbox"/> Whether correct ? <input checked="" type="checkbox"/> Marks ? <input checked="" type="checkbox"/> Specific feedback ? <input type="checkbox"/> General feedback ? <input checked="" type="checkbox"/> Right answer ? <input type="checkbox"/> Overall feedback ? <p>Later, while the quiz is still open</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback </td> <td> <p>Immediately after the attempt</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback <p>After the quiz is closed</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback </td> </tr> </table>	<p>During the attempt</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> The attempt ? <input checked="" type="checkbox"/> Whether correct ? <input checked="" type="checkbox"/> Marks ? <input checked="" type="checkbox"/> Specific feedback ? <input type="checkbox"/> General feedback ? <input checked="" type="checkbox"/> Right answer ? <input type="checkbox"/> Overall feedback ? <p>Later, while the quiz is still open</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback 	<p>Immediately after the attempt</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback <p>After the quiz is closed</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback
<p>During the attempt</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> The attempt ? <input checked="" type="checkbox"/> Whether correct ? <input checked="" type="checkbox"/> Marks ? <input checked="" type="checkbox"/> Specific feedback ? <input type="checkbox"/> General feedback ? <input checked="" type="checkbox"/> Right answer ? <input type="checkbox"/> Overall feedback ? <p>Later, while the quiz is still open</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback 	<p>Immediately after the attempt</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input checked="" type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback <p>After the quiz is closed</p> <ul style="list-style-type: none"> <input type="checkbox"/> The attempt <input type="checkbox"/> Whether correct <input type="checkbox"/> Marks <input type="checkbox"/> Specific feedback <input type="checkbox"/> General feedback <input type="checkbox"/> Right answer <input type="checkbox"/> Overall feedback 		

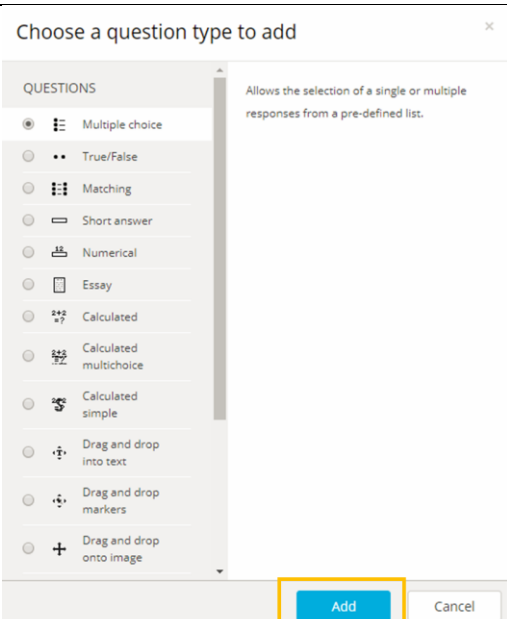
<p>The rest of the settings You can leave the rest of the settings as they are currently.</p>	<ul style="list-style-type: none"> ▶ Extra restrictions on attempts ▶ Overall feedback ▶ Common module settings ▶ Restrict access ▶ Activity completion ▶ Tags ▶ Competencies
<p>Now that you have adjusted the settings, click on the “Save and display” button at the bottom of the page.</p>	<ul style="list-style-type: none"> ▶ Tags ▶ Competencies <div style="text-align: center; margin-top: 20px;"> Save and return to course Save and display </div>











Step 6- Add your questions

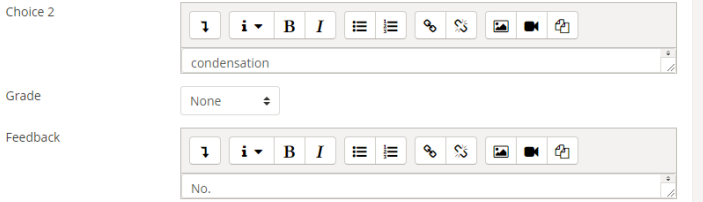
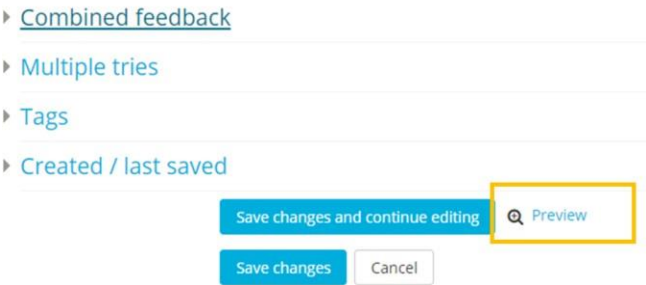
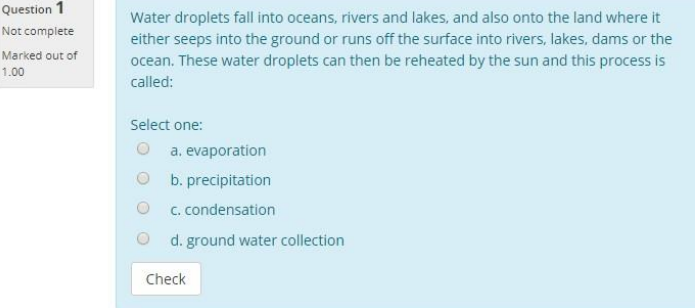
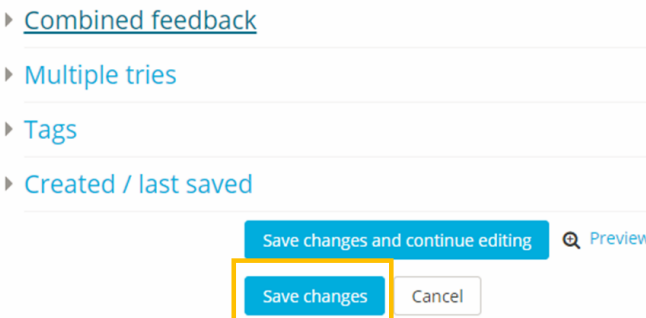
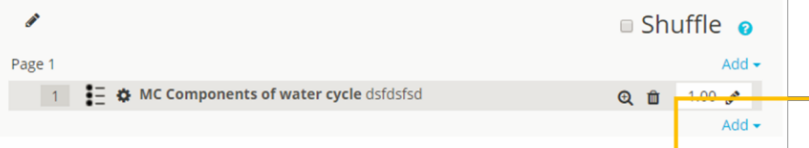
<p>Once you have clicked on “Save and display” button you will be taken to a page that looks like this. Now it’s time to add your questions. Click on the black wheel icon and then click on “Edit quiz”.</p>	
<p>Click “Add”. You will then see options to add a new question or choose a question from a bank of questions that are already in the system.</p>	

<p>Click on “a new question”. You will now see a menu of all the different types of questions available to you. We will be working through:</p> <ul style="list-style-type: none"> • Multiple choice (Step 7) • True/False (Step 8) • Short Answer (Step 9) • Select Missing Word (Step 10) • Drag and drop onto image (Step 11) 	
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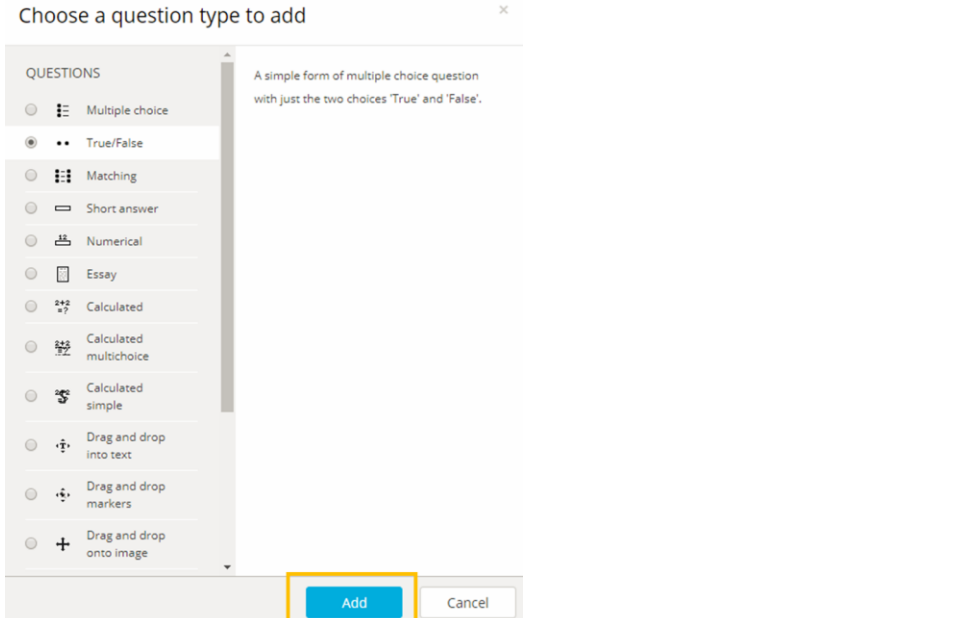
Step 7- Add a Multiple choice question

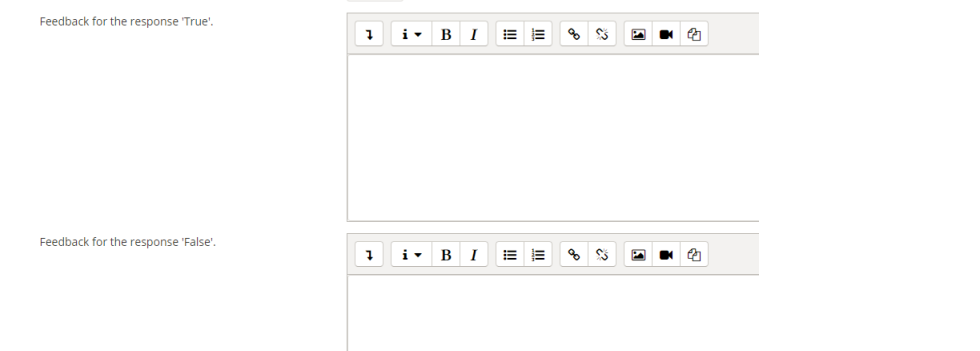
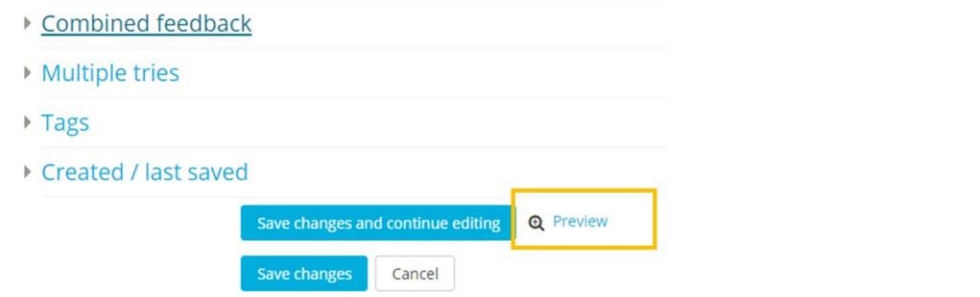
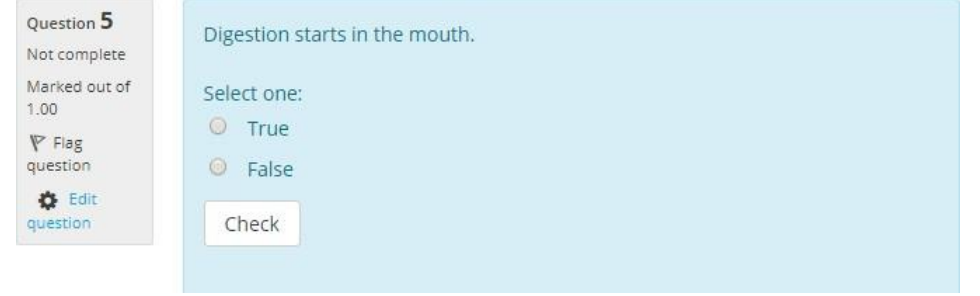
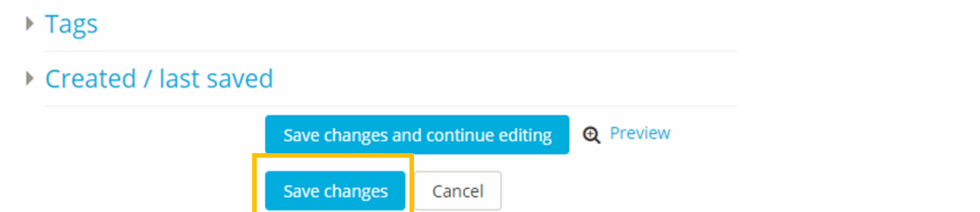
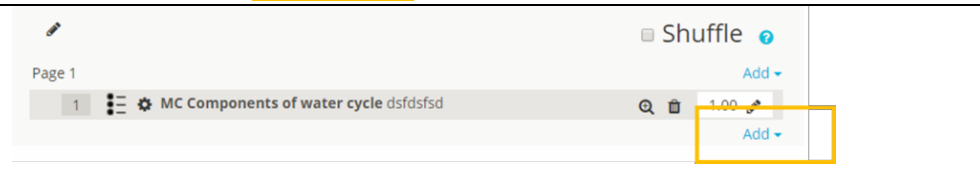
<p>Select the Multiple choice option and click “Add”.</p>	
<p>Add a name for your question. Note questions will automatically be named Question 1, Question 2 etc. By having a question name, it will help you find the question in the question bank if you</p>	<p>Question name ! <input type="text" value="MC: Components of the water cycle"/></p> <p><i>The red exclamation mark means that it is compulsory for you to fill in this box.</i></p>

<p>wanted to use it for another assessment.</p> <p>The question name in this example is MC (for multiple choice) and then what the question will be testing (components of the water cycle)</p>	
<p>Next you will add in your text for the question.</p>	<p>Question text </p> <div data-bbox="773 512 1325 873"> <p>¶ i B I ☰ ☰ 🔗 🔄 🖼️ 📺 📄</p> <p>Water droplets fall into oceans, rivers and lakes, and also onto the land where it either seeps into the ground or runs off the surface into rivers, lakes, dams or the ocean. These water droplets can then be reheated by the sun and this process is called:</p> </div>
<p>You must provide a mark for this question by adding it to the 'Default mark' box.</p>	<p>Default mark  <input data-bbox="850 898 967 947" type="text" value="1"/></p>
<p>Now you need to decide if the learner can select only one answer or if multiple answers are correct and whether you would like the order of answers to change each time the learner accesses the eAssessment.</p> <p>You can also decide if you would like to number the answers as (a,b,c) or (1,2,3)</p>	<p>One or multiple answers? <input data-bbox="878 1037 1156 1079" type="text" value="One answer only"/> </p> <p><input checked="" data-bbox="870 1108 891 1136" type="checkbox"/> Shuffle the choices? </p> <p>Number the choices? <input data-bbox="873 1163 1057 1205" type="text" value="a., b., c., ..."/> </p>
<p>You will now your answers for this question one by one. For each section you need to add:</p> <ul style="list-style-type: none"> • The answer • A grade • Feedback for if the learner selects the answer. <p><i>Note: You will see that the Grade is 100% because this is the only correct answer.</i></p>	<p>▼ Answers</p> <p>Choice 1 </p> <div data-bbox="805 1535 1382 1619"> <p>¶ i B I ☰ ☰ 🔗 🔄 🖼️ 📺 📄</p> <p>evaporation </p> </div> <p>Grade <input data-bbox="813 1633 919 1661" type="text" value="100%"/> </p> <p>Feedback </p> <div data-bbox="805 1682 1382 1766"> <p>¶ i B I ☰ ☰ 🔗 🔄 🖼️ 📺 📄</p> <p>Yes! </p> </div>

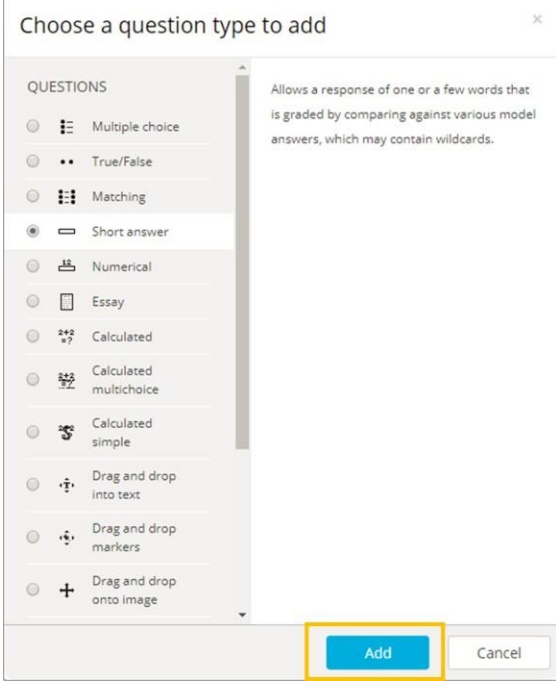
<p>If you had a multiple choice question with two correct answers you would divide the Grade into two so 50% for each question.</p> <p>You can see for Choice 2 of this question, under Grade, "None" has been selected because this answer/choice is incorrect.</p>	
<p>Click on the Preview option to see what the question will look like when the learner sees it.</p>	
<p>This is what the learner will see:</p>	
<p>Click "Save changes".</p>	
<p>You are now ready to add another question by clicking on "Add".</p>	

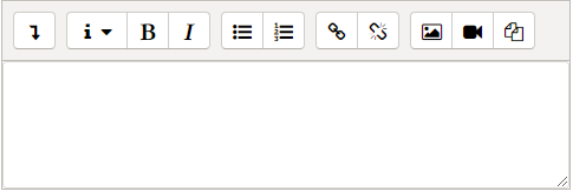
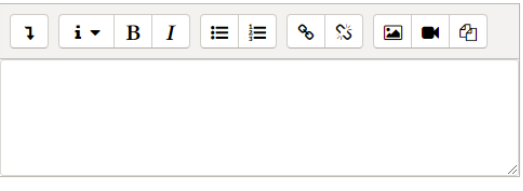
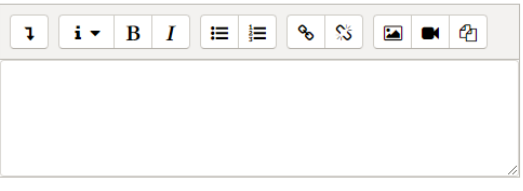
Step 8- Add a True/False question

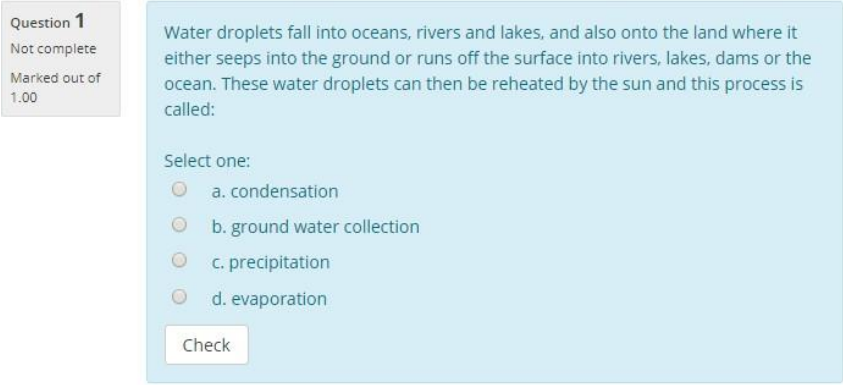
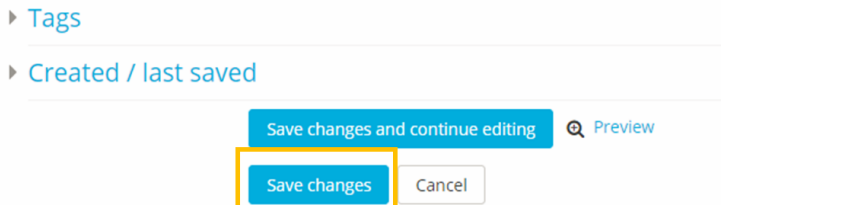
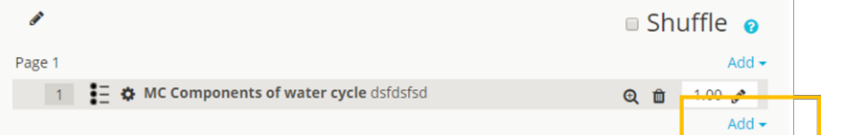
<p>Select the True/False option and click “Add”.</p>	 <p>Choose a question type to add</p> <p>QUESTIONS</p> <ul style="list-style-type: none"> <input type="radio"/> Multiple choice <input checked="" type="radio"/> True/False <input type="radio"/> Matching <input type="radio"/> Short answer <input type="radio"/> Numerical <input type="radio"/> Essay <input type="radio"/> Calculated <input type="radio"/> Calculated multichoice <input type="radio"/> Calculated simple <input type="radio"/> Drag and drop into text <input type="radio"/> Drag and drop markers <input type="radio"/> Drag and drop onto image <p>A simple form of multiple choice question with just the two choices 'True' and 'False'.</p> <p>Add Cancel</p>
<p>Add a name for your question. <i>Remember this name is going to help you identify the question from the question bank.</i></p>	<p>Question name ! <input type="text" value="T/F: The digestive system: Stages of digestion"/></p>
<p>Add in your text for the question.</p>	<p>Question text !</p> <p>¶ i B I ☰ ☷ 🔗 🔄 🖼️ 🎥</p> <p>Digestion starts in the mouth.</p>
<p>You must provide a mark for this question by adding it to the 'Default mark' box.</p>	<p>Default mark ! <input type="text" value="1"/></p>
<p>Choose whether the correct answer is True or False</p>	<p>Correct answer <input type="text" value="False"/></p>

<p>Add feedback for when the learner selects True and feedback if they select False.</p>	
<p>Click on the Preview option to see what the question will look like when the learner sees it.</p>	
<p>This is what the learner will see:</p>	
<p>Click "Save changes".</p>	
<p>You are now ready to add another question by clicking on "Add".</p>	

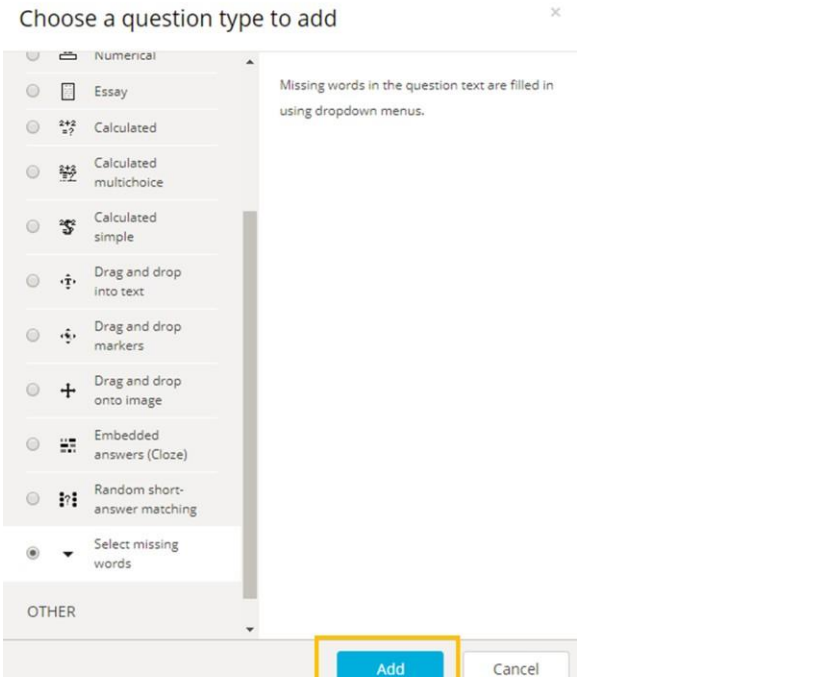
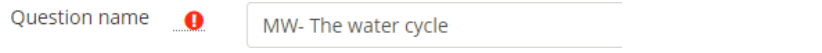
Step 9- Add a short answer question


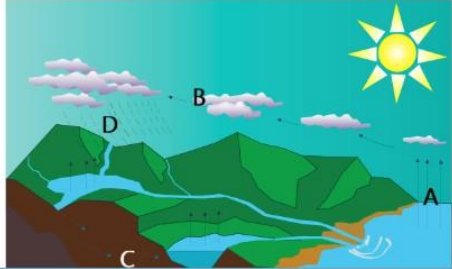


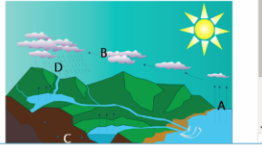
<p>Select the Short Answer option and click “Add”.</p>	 <p>Choose a question type to add</p> <p>QUESTIONS</p> <ul style="list-style-type: none"> Multiple choice True/False Matching Short answer Numerical Essay Calculated Calculated multichoice Calculated simple Drag and drop into text Drag and drop markers Drag and drop onto image <p>Allows a response of one or a few words that is graded by comparing against various model answers, which may contain wildcards.</p> <p>Add Cancel</p>
<p>Add a name for your question. <i>Remember this name is going to help you identify the question from the question bank.</i></p>	<p>Question name ! SA- Components of the water cycle</p>
<p>Add in your text for the question.</p>	<p>Question text !</p> <p>As the water vapour rises into the atmosphere it cools down and changes from a gas to a liquid, and back into water droplets. What is this process called?</p>
<p>You must provide a mark for this question by adding it to the ‘Default mark’ box.</p>	<p>Default mark ! 1</p>
<p>With this type of question, you must say whether case (if the learner uses uppercase or lower case) is important.</p> <p>For example: if the answer is “Condensation” you can tell the system that the learner must type in “Condensation” with an upper case or</p>	<p>Case sensitivity No, case is unimportant ⇅</p>

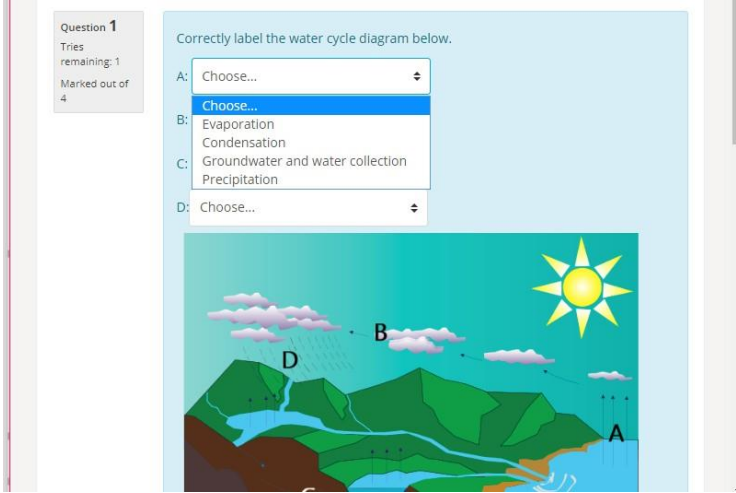
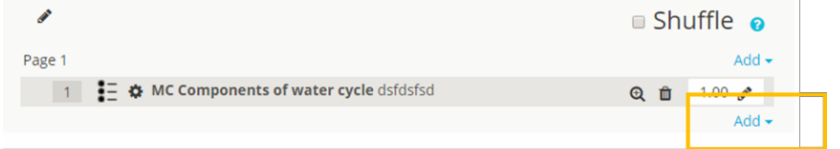
<p>you can say that it doesn't matter if they write "Condensation" or "condensation".</p>	
<p>As this type of question is asking a learner to type in a word, you must make sure that you provide at least one correct answer. For example: Condensation.</p>	<p>Correct answers: You must provide at least one possible answer. Answers left blank will not be used. '*' can be used as a wildcard to match any characters. The first matching answer will be used to determine the score and feedback.</p>
<p>Add how much each answer is worth by selecting the Grade.</p> <p>You can also provide feedback to the learner if they write that answer.</p>	<p>▼ Answers</p> <p>Answer 1 <input type="text" value="condensation"/></p> <p>Grade <input type="text" value="100%"/></p> <p>Feedback</p> 
<p>If you would like to add more than one answer, click on the "Blanks for 3 More Answers" button.</p>	<p>Blanks for 3 More Answers</p> <p>Answer 2 <input type="text"/></p> <p>Grade <input type="text" value="None"/></p> <p>Feedback</p>  <p>Answer 3 <input type="text"/></p> <p>Grade <input type="text" value="None"/></p> <p>Feedback</p> 
<p>Click on the Preview option to see what the question will look like when the learner sees it.</p>	<ul style="list-style-type: none"> ▶ Combined feedback ▶ Multiple tries ▶ Tags ▶ Created / last saved <p> <input type="button" value="Save changes and continue editing"/> <input type="button" value="Preview"/> <input type="button" value="Save changes"/> <input type="button" value="Cancel"/> </p>

<p>This is what the learner will see:</p>	
<p>Click “Save changes”.</p>	
<p>You are now ready to add another question by clicking on “Add”.</p>	

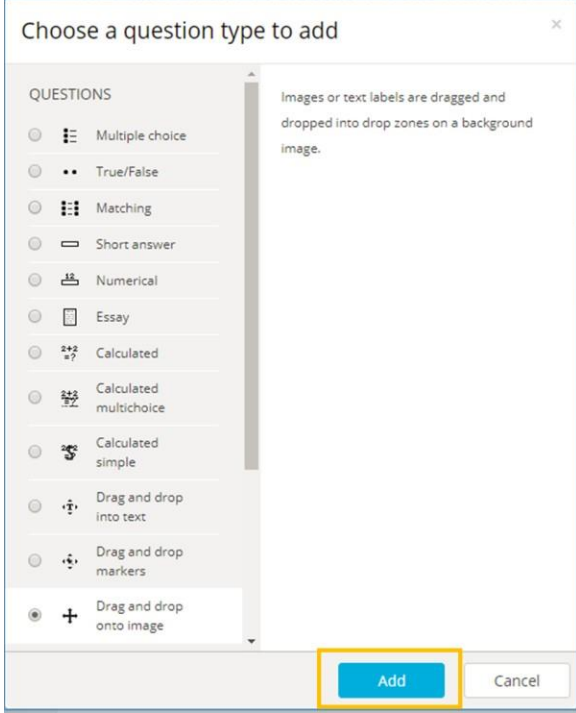


Step 10- Add Select missing words

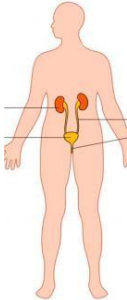
<p>Select the Select missing words option and click “Add”.</p>	
<p>Add a name for your question. <i>Remember this</i></p>	

<p><i>name is going to help you identify the question from the questionbank.</i></p>																						
<p>Add in your text for the question. You will see on this example that next to A, B, C, D there are brackets and numbers. These brackets are important because they will tell the system what missing word should go into that space.</p>	<p>Question text </p> <div data-bbox="787 306 1328 814"> <p>Correctly label the water cycle diagram below.</p> <p>A: [[1]]</p> <p>B: [[2]]</p> <p>C: [[3]]</p> <p>D: [[4]]</p>  </div>																					
<p>You must provide a mark for this question by adding it to the 'Default mark' box.</p>	<p>Default mark  <input type="text" value="4"/></p>																					
<p>Remember those brackets in the question text? In "Choices" you will add the words that the system should put into those brackets.</p> <p>For example: A: [[1]] is Choice 1 and the answer is Evaporation.</p>	<p>Question text </p> <div data-bbox="685 982 961 1255"> <p>Correctly label the water cycle diagram below.</p> <p>A: [[1]]</p> <p>B: [[2]]</p> <p>C: [[3]]</p> <p>D: [[4]]</p>  </div> <div data-bbox="987 982 1328 1255"> <p>Choices</p> <p><input type="checkbox"/> Shuffle</p> <table border="1"> <tr> <td>Choice 1</td> <td>Answer: Evaporation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 2</td> <td>Answer: Condensation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 3</td> <td>Answer: Groundwater and water collection</td> <td>Group: 4</td> </tr> <tr> <td>Choice 4</td> <td>Answer: Precipitation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 5</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> <tr> <td>Choice 6</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> <tr> <td>Choice 7</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> </table> </div>	Choice 1	Answer: Evaporation	Group: 4	Choice 2	Answer: Condensation	Group: 4	Choice 3	Answer: Groundwater and water collection	Group: 4	Choice 4	Answer: Precipitation	Group: 4	Choice 5	Answer: <input type="text"/>	Group: 1	Choice 6	Answer: <input type="text"/>	Group: 1	Choice 7	Answer: <input type="text"/>	Group: 1
Choice 1	Answer: Evaporation	Group: 4																				
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Choice 4	Answer: Precipitation	Group: 4																				
Choice 5	Answer: <input type="text"/>	Group: 1																				
Choice 6	Answer: <input type="text"/>	Group: 1																				
Choice 7	Answer: <input type="text"/>	Group: 1																				
<p>Under Choices you will see an option called "Group" this means that when the learner sees the list of words to choose from should they be given a list of all the answers, in this case 4 (Evaporation, Condensation, Groundwater, Precipitation)? If yes, then you would select "Group 4" if you wanted the learner only to see the first two words you would select Group 2 and they would only</p>	<p>Choices</p> <p><input type="checkbox"/> Shuffle</p> <table border="1"> <tr> <td>Choice 1</td> <td>Answer: Evaporation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 2</td> <td>Answer: Condensation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 3</td> <td>Answer: Groundwater and water collection</td> <td>Group: 4</td> </tr> <tr> <td>Choice 4</td> <td>Answer: Precipitation</td> <td>Group: 4</td> </tr> <tr> <td>Choice 5</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> <tr> <td>Choice 6</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> <tr> <td>Choice 7</td> <td>Answer: <input type="text"/></td> <td>Group: 1</td> </tr> </table>	Choice 1	Answer: Evaporation	Group: 4	Choice 2	Answer: Condensation	Group: 4	Choice 3	Answer: Groundwater and water collection	Group: 4	Choice 4	Answer: Precipitation	Group: 4	Choice 5	Answer: <input type="text"/>	Group: 1	Choice 6	Answer: <input type="text"/>	Group: 1	Choice 7	Answer: <input type="text"/>	Group: 1
Choice 1	Answer: Evaporation	Group: 4																				
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Choice 5	Answer: <input type="text"/>	Group: 1																				
Choice 6	Answer: <input type="text"/>	Group: 1																				
Choice 7	Answer: <input type="text"/>	Group: 1																				

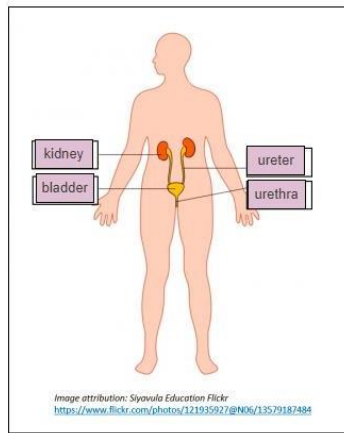
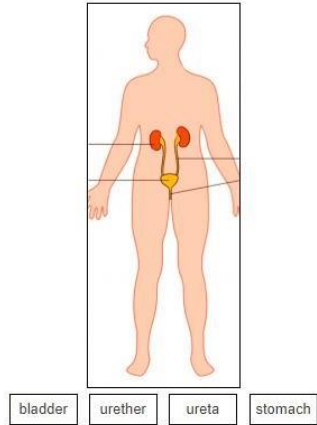
<p>see Evaporation and Condensation.</p>	
<p>Click on the Preview option to see what the question will look like when the learner sees it.</p>	<ul style="list-style-type: none"> ▶ Combined feedback ▶ Multiple tries ▶ Tags ▶ Created / last saved <div style="text-align: right; margin-top: 10px;"> Save changes and continue editing Preview </div> <div style="text-align: right; margin-top: 5px;"> Save changes Cancel </div>
<p>This is what the learner will see:</p>	
<p>Click "Save changes".</p>	<ul style="list-style-type: none"> ▶ Tags ▶ Created / last saved <div style="text-align: right; margin-top: 10px;"> Save changes and continue editing Preview </div> <div style="text-align: right; margin-top: 5px;"> Save changes Cancel </div>
<p>You are now ready to add another question by clicking on "Add".</p>	

Step 11- Add Drag and drop an image

<p>Select the Drag and drop onto image option and click “Add”.</p>	 <p>Choose a question type to add</p> <p>QUESTIONS</p> <ul style="list-style-type: none"> Multiple choice True/False Matching Short answer Numerical Essay Calculated Calculated multichoice Calculated simple Drag and drop into text Drag and drop markers Drag and drop onto image <p>Images or text labels are dragged and dropped into drop zones on a background image.</p> <p>Add Cancel</p>
<p>Add a name for your question. <i>Remember this name is going to help you identify the question from the question bank.</i></p>	<p>Question name ! DD: Label excretion system</p>
<p>Add in your text for the question.</p>	<p>Question text !</p> <p>  </p> <p>There are 4 components to the human excretory system. The kidney, bladder, ureter and urethra. Drag and drop the labels on the correct position on the human body. </p>
<p>You must provide a mark for this question by adding it to the ‘Default mark’ box.</p>	<p>Default mark ! 4</p>
<p>Add the image that the users will drag labels onto.</p>	<p>Background image</p> <p>Choose a file...</p> <p></p>

	<p>For example:</p> 
<p>Now you need to add the labels that the learners will drag onto the image. You can either choose an image or text, in this example we have selected “draggable text”.</p> <p>You will see an option called “Group”, select the number of labels that you have, in this example it is 4 (kidney, bladder, ureter, urethra)</p>	<p>▼ Draggable items</p> <p><input checked="" type="checkbox"/> Shuffle drag items each time question is attempted</p> <p>Draggable item 1 Type <input type="text" value="Draggable text"/> Group <input type="text" value="4"/> <input type="checkbox"/> Unlimited</p> <p>Text <input type="text" value="kidney"/></p> <p>Draggable item 2 Type <input type="text" value="Draggable text"/> Group <input type="text" value="4"/> <input type="checkbox"/> Unlimited</p> <p>Text <input type="text" value="bladder"/></p> <p>Draggable item 3 Type <input type="text" value="Draggable text"/> Group <input type="text" value="4"/> <input type="checkbox"/> Unlimited</p> <p>Text <input type="text" value="ureter"/></p> <p>Draggable item 4 Type <input type="text" value="Draggable text"/> Group <input type="text" value="4"/> <input type="checkbox"/> Unlimited</p>
<p>Now you need to Refresh the page by clicking on “Refresh preview”.</p>	<p>▼ Preview</p> <p>Select a background image, specify draggable items and define drop zones on the background image into which they must be dragged.</p> <p><input type="button" value="Refresh preview"/></p>
<p>Next you are going to add the area where you would like the learner to drag the label to on the image by going to Drop zones. Under draggable items you will now see the 4 four words that you added. Select a word for each drop zone.</p>	<p>▼ Drop zones</p> <p>Drop zone 1 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text" value="1. bladder"/> Text <input type="text"/></p> <p>Drop zone 2 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text" value="2. urether"/> Text <input type="text"/></p> <p>Drop zone 3 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text" value="3. ureta"/> Text <input type="text"/></p> <p>Drop zone 4 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text" value="4. stomach"/> Text <input type="text"/></p> <p>Drop zone 5 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text"/> Text <input type="text"/></p> <p>Drop zone 6 Left <input type="text"/> Top <input type="text"/> Draggable item <input type="text"/> Text <input type="text"/></p>
<p>Click on “Save changes and continue editing”.</p>	

Once you have clicked “Save changes and continue editing” you will see that your text labels now appear at the bottom of the image. Drag and drop them to the correct place on the diagram.

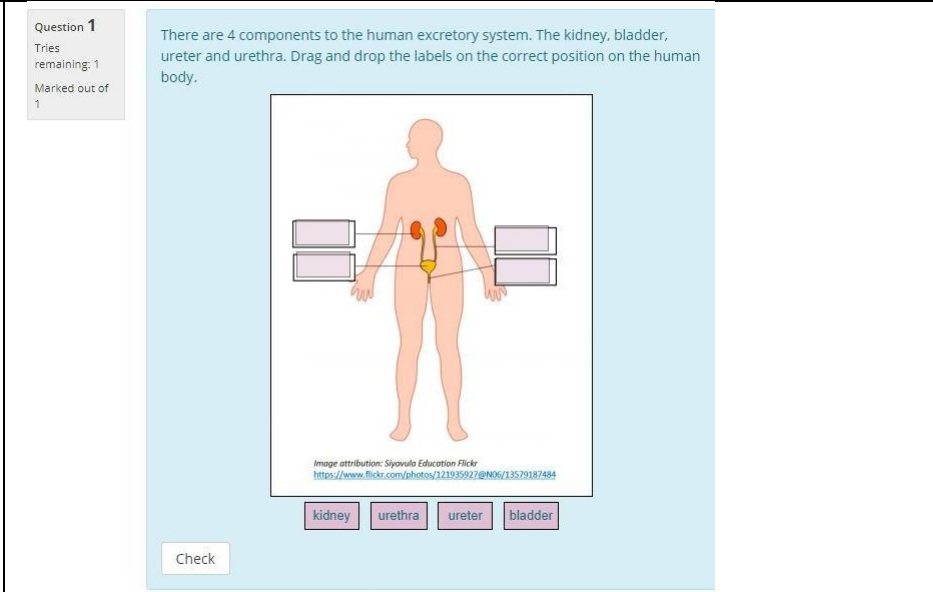
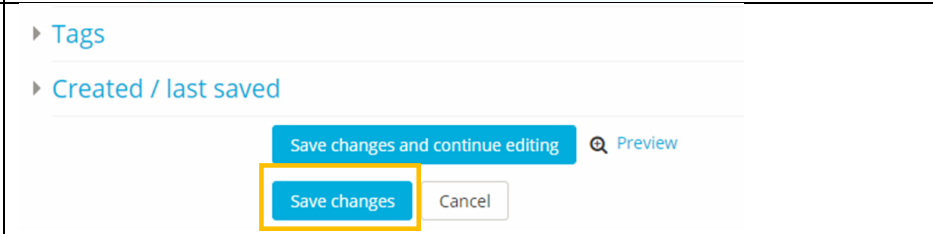



- Left Top Draggable item ▾
- Left Top Draggable item ▾
- Left Top Draggable item ▾
- Left Top Draggable item ▾

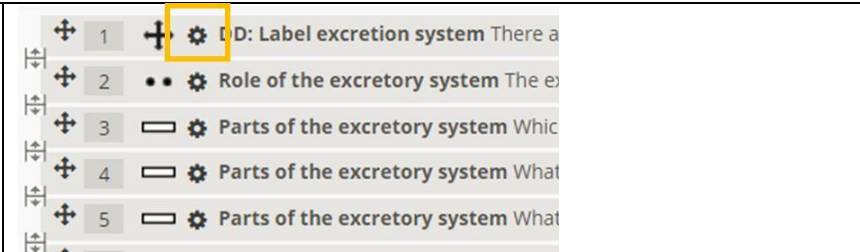
When you click on “Drop zones” you will see that there are now co-ordinates for each label.

Click on the Preview option to see what the question will look like when the learner sees it.


- ▶ [Combined feedback](#)
- ▶ [Multiple tries](#)
- ▶ [Tags](#)
- ▶ [Created / last saved](#)

<p>This is what the learner will see:</p>	
<p>Click "Save changes".</p>	
<p>You are now ready to add another question by clicking on "Add".</p>	

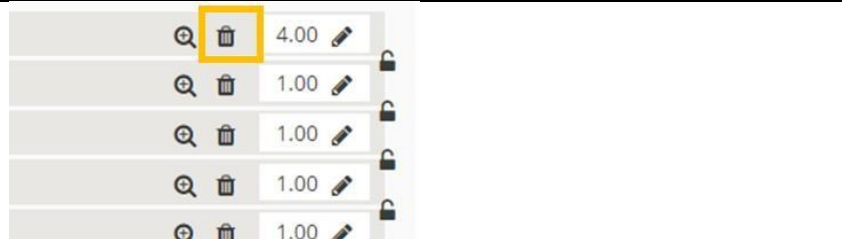
Step 12- Edit questions

<p>You can edit any of the questions by going back to the questions menu and clicking on the black wheel icon.</p>	
--	--

Step 13- Change the order questions

<p>If you would like to change the order of the questions, click and hold the cross icon and drag the question to the location where you would like it to be.</p>	
---	--

Step 14- Delete questions

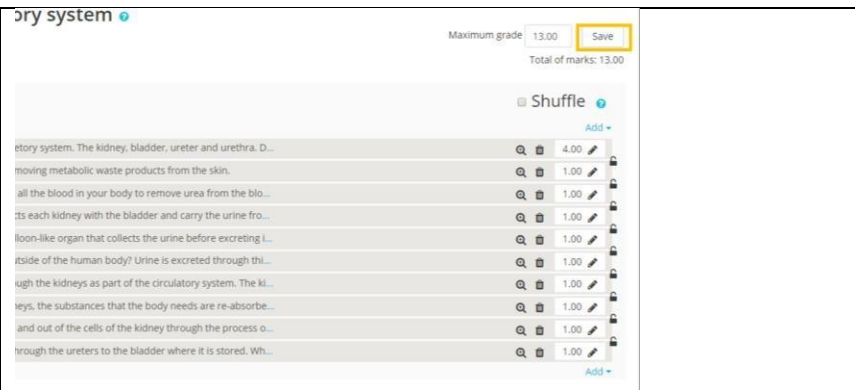
<p>You can delete a question by clicking on the dustbin icon on the far-right hand side of the question</p>	
---	--

Step 15- Change the grade of a specific question

<p>You can change the grade of a question by clicking on the pencil icon and typing in the new grade.</p>	
---	--

Step 16- Save the assessment

Once you are happy with your questions click the save button.

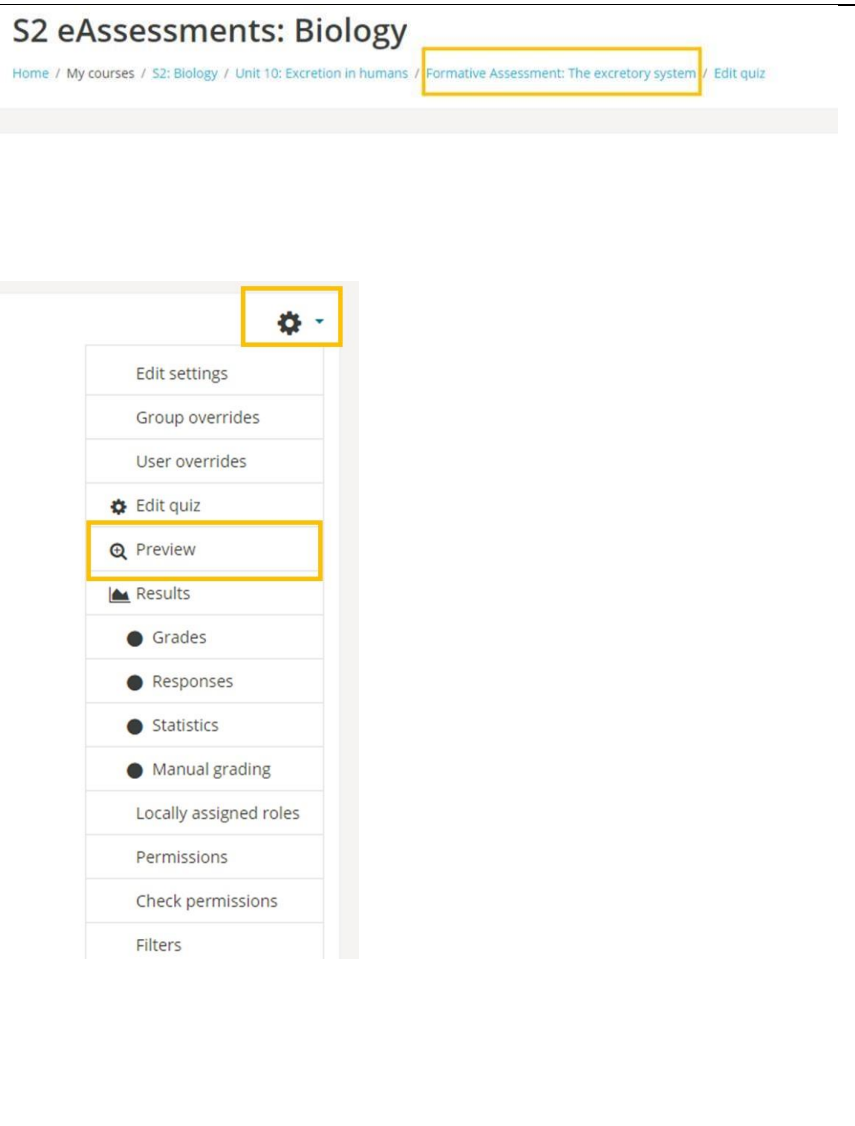


The screenshot shows the assessment editor interface. At the top right, there is a 'Maximum grade' field set to '13.00' and a 'Save' button highlighted in yellow. Below this, there is a 'Shuffle' option and an 'Add' button. The main area contains a list of questions related to the excretory system, each with a search icon, a grade field, and an edit icon. The questions include: 'The kidney, bladder, ureter and urethra. D...', 'moving metabolic waste products from the skin.', 'all the blood in your body to remove urea from the blo...', 'its each kidney with the bladder and carry the urine fro...', 'loon-like organ that collects the urine before excreting l...', 'itside of the human body? Urine is excreted through thi...', 'ugh the kidneys as part of the circulatory system. The ki...', 'eys, the substances that the body needs are re-absorbe...', 'and out of the cells of the kidney through the process o...', and 'through the ureters to the bladder where it is stored. Wh...'. Each question has a grade of 1.00, except for the first one which is 4.00.

Step 17- Review the assessment

If you would like to review the entire assessment, click on the name of the assessment at the top of the page. For example: Formative Assessment: The excretory system.

Click on the black wheel icon on the right-hand side of the page and select "Preview".



The screenshot shows the assessment review page. At the top, the title is 'S2 eAssessments: Biology'. Below the title, there is a breadcrumb trail: 'Home / My courses / S2: Biology / Unit 10: Excretion in humans / Formative Assessment: The excretory system / Edit quiz'. The 'Formative Assessment: The excretory system' link is highlighted in yellow. Below the breadcrumb trail, there is a settings menu with a gear icon highlighted in yellow. The menu items are: 'Edit settings', 'Group overrides', 'User overrides', 'Edit quiz', 'Preview' (highlighted in yellow), 'Results', 'Grades', 'Responses', 'Statistics', 'Manual grading', 'Locally assigned roles', 'Permissions', 'Check permissions', and 'Filters'.

You will now see your assessment questions. If you would like to edit any of the questions while you review you can click on “**Edit question**” on the left-hand side of the question.

Once you are happy with your edits click “Save” and the system will take you back to the Preview of your assessment.

Question 1
Not complete
Marked out of 4.00
Flag question
Edit question

There are 4 components to the human excretory system. The kidney, bladder, ureter and urethra. Drag and drop th

ureter bladder urethra kidney

Check

Save changes and continue editing Preview
Save changes Cancel

Step 18- Create an assessment using the question bank

This option is a quick and easy way to create an assessment from existing questions that others have created or to create a summative assessment with some of the formative questions that you have created.

Click “**Add**”. You will then see options to choose a question from a bank of questions that are already in the system.

You can choose whether you would like to see questions from a course for example: S2 Biology or for an entire category, for example: Rwanda eAssessments. The questions will appear on the page underneath the dropdown menu.

Add ▾

- + a new question
- + from question bank
- + a random question

To add a question, tick the box next to the questions that you would like to add to your quiz and

Click on the “Add selected questions to the quiz” button at the bottom of the page.

You will then be taken page your quiz menu page. You will see that your new questions now appear on this page. You can move them or edit them as you would like.

Editing drag and drop on: X

/mod/quiz/edit.php?cmid=2371

Add from the question bank at the end

Select a category: Default for S2: Biology (52)

The default category: Quiz: Formative Assessment: The excretory system

Search options: Default for Formative Assessment: The excretory system

Also show questions: Course: S2: Biology

Also show old questions: Default for S2: Biology (52)

Classification of identifiable features: Category: Rwanda eAssessments

Classification of invertebrates: Default for KFIT Rwanda eAssessments

DD: Label excretion system: System

Food webs: Default for System

Other phyla of kingdom Animalia: Porifera: Default for System

Classification of identifiable features: Classify these invertebrates according to the correct phylum.

DD: Label excretion system: There are 4 components to the human excretory system. The kid

Food webs: Label the food web. Attribution: http://www.mstworkbooks.co.za/natural-sciences

Other phyla of kingdom Animalia: Porifera: Select the correct phylum for the animal in the p

Classification of identifiable features: + Classification of invertebrates: + DD: Label excretion system: + Food webs: + Other phyla of kingdom Animalia: + Process of photosynthesis: + sdsadsa sadsadsa

Add selected questions to the quiz

Add selected questions to the quiz

The excretory system

Page 1

1 DD: Label excretion system There are 4 cor

2 Role of the excretory system The excretory

3 Parts of the excretory system Which part o

4 Parts of the excretory system What part of

5 Parts of the excretory system What part of

6 Parts of the excretory system What tube cc

7 Processes of the excretory system All the b

8 Processes of the excretory system Once th

9 Processes of the excretory system The sub

10 Processes of the excretory system The kidr

Step 19- Short cut- copy an existing assessment

If you would like to save yourself some time you can copy and existing assessment within a course. This will save

you the effort of having to do all the quiz settings (Step5-Quiz Settings)

Go to the main course page, find an assessment that you would like to copy. Click on **“Edit”** and then **“Duplicate”**. The duplicated assessment will appear underneath the original assessment

Click on **“Edit”** and then **“Edit Settings”** to access the quiz.

The screenshot displays a course interface with two assessments under the heading "Unit 1: Classification of Kingdom Animalia".

- The top assessment is "Formative Assessment: Characteristics of all animals". A context menu is open over it, showing options: "Edit settings", "Move right", "Hide", "Duplicate" (highlighted with a yellow box), "Assign roles", and "Delete".
- The bottom assessment is also "Formative Assessment: Characteristics of all animals". It is highlighted with a yellow box. A context menu is open over it, showing options: "Edit settings" (highlighted with a yellow box), "Move right", "Hide", "Duplicate", "Assign roles", and "Delete".